



FORM I
August 2015

BUREAU OF INDIAN STANDARDS

APPLICATION FOR GRANT OF LICENCE TO JEWELLER FOR SALE OF HALLMARKED ARTICLES (*strike off whichever is not applicable*)

1. Name and style of Sales Outlet (in full) :

2. (a) Postal Address of Outlet with Pin Code, District and State :

Tel :
(With STD Code)

Fax :
(With STD Code)

E mail:

(b) Location along with Landmark :
(*please enclose location map*)

3. (a) Type of Ownership:
(*please refer to serial no. 1 of the list of documents enclosed*) Proprietorship / Partnership / Limited Company / PSU

4. Details of Management:

Name	Designation (Proprietor/Partner/Director/CEO)
i)	
ii)	
iii)	
iv)	

5. Details of Contact Person:

Name: Mobile: e-mail:

6. Licence applied for: Gold Jewellery/artifacts as per IS 1417:1999 OR Silver Jewellery/artifacts as per IS 2112:2003

7. (a) Any other BIS Licence held: Yes / No

(b) If yes, give details: Licence No: Product: IS No.:

8. Details of Previous Cancellation/Convictions, if any, :
under The Bureau of Indian Standards Act, 1986

9. Details of Payment: Demand draft / Net Banking / Bank Challan
(please refer to the fees applicable for jewellers)

Amount (in Rs.)	Name of Bank	Demand draft No. /UTR No. / Bank Challan No.	Date

Signature :
(Proprietor/Partner/Director)
Name :
Designation :
Seal of Firm :

Date:

Place:

List of Documents to be enclosed with the Application

- 1) Self certified copy of any one of following documents establishing the Firm:
 - i. Registration with State Government Authority/ Trade Licence **OR**
 - ii. Certificate of Registration issued by Company Registrar **OR**
 - iii. Registered Partnership Deed in case applicant is a Partnership Firm **OR**
 - iv. Certificate from a Chartered Accountant if applicant is a Proprietorship firm.

- 2) Self certified copy of any one of following documents authenticating the Firm's premises (not older than 3 months) :
 - i. Registration with State Government Authority/ Trade Licences **OR**
 - ii. Sales Tax/ VAT registration **OR**
 - iii. Income Tax Assessment Order **OR**
 - iv. Insurance Policy **OR**
 - v. Property tax receipt **OR**
 - vi. Rent agreement with last rent receipt **OR** Sale/ Lease Deed agreement **OR**
 - vii. Electricity Bill **OR**
 - viii. Telephone Bill **OR**
 - ix. Water Bill **OR**
 - x. Gas connection **OR**
 - xi. Bank Statement/Pass Book containing the address of the sales outlet.

- 3) Any one of following documents as identity proof of signatory on the Application :
 - i. Aadhar Card **OR**
 - ii. Driving Licence **OR**
 - iii. PAN card **OR**
 - iv. Voter Identity card **OR**
 - v. Passport **OR**
 - vi. Photo Bank ATM card **OR**
 - vii. Photo Credit card **OR**
 - viii. CGHS/ECHS photocard
 - ix. Arms licence **OR**
 - x. Identity Certificate with photo issued by Gazetted Officer on official letterhead **OR**
 - xi. Disability ID card/ Handicapped Medical Certificate issued by State Govts **OR**
 - xii. Freedom Fighter photo card **OR**
 - xiii. Pensioner photo card **OR**
 - xiv. Ration/PDS photo card **OR**
 - xv. Photo ID issued by recognized educational institution **OR**
 - xvi. Kissan Photo PassBook **OR**

- 4) The additional **documentation** required to be submitted with the application are as follows:
 - a. Agreement on non-judicial stamp paper of Rs 100/- in the prescribed format.
 - b. Location map of premises from some nearest prominent landmark (illustrative only).

FEES APPLICABLE FOR JEWELLERS

1. The application cum processing fee for grant of fresh licence or its renewal shall be Rs 2 000 per outlet.
2. The fees for grant of a license or its renewal for a period of three years shall be as given in Tables 1 and 2 below respectively in case of a Single License and a Corporate License.
3. A single licensee shall also have the option to pay the fees on an annual basis as per the rates indicated in the Table 1 below.

Table 1 Fee for Single Licence

Geographical location of the jeweller	Fee, if paid annually	Fee if paid in one instalment
Metros and cities with population of 10 lakhs and above (2011 census)	Rs. 20 000	Rs. 50 000
50% discount to jeweller with annual turnover less than Rs. 100 crores/ annum	Rs. 10 000	Rs. 25 000
Towns with 3-10 lakhs population (2011 census)	Rs. 2 000	Rs. 5 000
Towns with less than 3 lakhs (2011 census)	Rs. 1 000	Rs. 2 500

Table 2 Discounts in Fee for Corporate Licences

Number of retail outlets under Corporate Licence	Discount in fee (according to geographical location of outlets as in Table 1)
Between 5 to 25 outlets	10%
Between 26 to 100 outlets	15%
More than 100 outlets	20%

Note 1: The annual turnover shall be calculated on the basis of VAT returns filed by the jeweller.

Note 2: Fees once paid shall not be refundable.

Note 3: Application cum processing fee only shall be payable by a jeweller holding a licence for sale of Hallmarked gold articles and wanting to obtain another licence for sale of Hallmarked silver articles and vice versa. No certification fee for additional licence shall be payable. This shall be applicable for grant of fresh licence or its renewal.

Note 4: Taxes as applicable shall be extra.

Note 5: Certification fee shall be paid two months before the start of the next year if annual payment is being done.

Note 6: In case of certification fee payable by Corporate Licensee, no annual turnover based discount shall be applicable.

Vendor Information Update form

Vendor Name (Legal Entity Name)			
Business Address			
Correspondance Address			
State			
Country			
Phone No			
Mobile No			
Fax No.			
Email ID			
PAN			
Organisational Status			
Type of Party			
GST registration status			
Registration migration status (GST)			
Nature of Activity			
Finance Contact Person			
Designation			
Telephone Number			
Fax No.			
Email ID			
Registration for West Bengal (ERO)		Provisional GSTIN/ UIN	
Date of registration			
Registered Address		State	
PIN code		TAN NO	
Composition sche			
Name of the contact person		Designation of contact person	
SAC Code (Service Accounting Code)			
HNS Code (HarmonizedSystem			
Contact Number of contact person		Email-id of contact person	

(Enclosure to Appendix-A)

PROFORMA I
PROFORMA FOR SUBMITTING QUANTITY HALLMARKED DETAILS
(Period to be covered by the Report being to)

Name of Licensee .

CM/LNo.

Name of Articles(s) Gold Jewellery/Artefacts (Medallions)

IS1417:1999

Variety

a) Jewellery

b) Artefacts (Medallions)

1. Jewellers'/Manufacturer's Identification Mark used on :
Hallmarked Jewellery / artefacts

1.1 Quantity covered with Hallmark (Unit = 1 Article) :

1.2 Approx. value of Quantity covered with hallmark : Rs.

2. Jewellers'/Manufacturer's Identification Mark under :
which non hallmarked articles were sold

2.1 Quantity not covered with Hallmark. If any, and :
the reasons for such non-coverage

2.2 Approx. value of Quantity not covered with hallmark : Rs.

3. Jewellers'/Manufacturer's Identification Mark under :
which Hallmarked articles are exported

3.1 Quantity Exported with Hallmark :

3.2 Approx. value of Quantity exported with hallmark :

Signature :

Name :

Designation.:

Seal :

Place:

Date :

APPLICATION FOR RENEWAL OF LICENCE

The Director General
Bureau of Indian Standards

Dear Sir,

I/We carrying on business at

.....

.....

.....(Full factory and office address) under the style of

.....(Full name of individual or firm)

Apply for renewal of Licence No.CM/Ldated.....
granted by the Bureau under the Bureau of Indian Standards Act, 1986, and the Rules and Regulations framed thereunder, as amended from time to time, for a further period of one year/two years*, the terms and conditions being the same as stipulated in my/our previous application and the aforesaid licence, and/or such other conditions as the Bureau may stipulate.

2. Details of production of goods bearing BIS Certification Mark effected under the licence are given overleaf duly authenticated by Chartered Accountant/affidavit/undertaking by the Licensee.

3. I/We are enclosing herewith a Bank Draft No.....
dated.....for Rs.....drawn
on.....towards the following dues :

- i) Renewal application fee of Rs.2000/- & 12.36% Service Tax.
 - ii) Annual Licence Fee of Rs.2000/-
 - iii) Marking fee calculated on unit-rate basis (item 3.1 of the Report of Performance); or annual minimum marking fee of Rs.....
(whichever is applicable)
 - iv) Previous dues (as per your notice) of Rs.....
 - v) Additional minimum marking fee of Rs.....
- As we wish the licence to be renewed for two years.

4. Renewal application dated this.....day of

.....Two thousand and

Signature:
Name
Designation
For and on behalf of

Seal of Firm

- Strike out whichever is not applicable

UNDERTAKING

I/We carrying on business at
(Full business address)

.....
under the style of
(Name of the firm)

hereby undertake to abide by the terms and conditions under which CM/L-.....

has been granted to us for operating Certification Marks Scheme for.....
(Name of the product)

.....
as per IS:.....

Signature:

Name:

Designation:

(Seal of the firm)

Annexure-III

CMD/PF
311.2 September
2006

ACCEPTANCE OF RATE OF MARKING

FEE The Director (KKBO) BIS, Kolkata-54.

- 1) We hereby agree to pay marking fee to Bureau of Indian Standards after grant of BIS licence for Hallmarking of Gold and Gold Alloys. Jewellery/Artefacts-Fineness and Marking - Specification according to IS 1417 : 2016 and/or Hallmarking of Silver Jewellery/Artefacts according to IS 2112 2003, details of fees are as below:
- a) Application-cum-Processing Fee :Rs.2000/- +Taxes as applicable*
 - b) Certification (As applicable): FEES & HALLMARKING CHARGES

6. The fees for grant of a license or its renewal for a period of three years shall be as given in Tables 1 & 2 below in case of a Single License and for a Corporate License. A single licensee shall also have the option to pay the fees on an annual basis as per the rates indicated in the Table 1 below:

Table 1 Fee for Single License

Geographical location of the jeweler	Fee, if paid annually	Fee if paid in one installment
Home and cities with population of 10 lakhs and above (2011 census) 50% discond to jeweler with annual turnover less than Rs.100 crores/annum	Rs.20 000 Rs.10000	Rs.50000 Rs.25000
Towns with 3-10 lakhs population (2011 census)	Rs. 2 000	Rs. 5000
Towns with less than 3 lakhs (2011 census)	Rs. 1000	Rs. 2500

Table 2 , Discounts in Fee for Corporate Licences

Number of retail outlets under Corporate Licence	Discount in fee (according to geographical location of outlets as in Table 1)
Between 5 to 25 outlets	10%
Between 26 to 100 outlets	15%
More than 100 outlets	20%

Note 1: The annual turnover shall be on the basis of VAT returns filed by the jeweler.

Note 2: Fees once paid shall not be refundable.

Note 3: Application cum processing fee shall be payable only by a jeweller holding a licence for sale of Hallmarked gold articles and wanting to obtain another licence for sale of Hallmarked silver articles and vice versa. No certification fee for additional licence shall be payable. This shall be applicable for grant of fresh licence or its renewal.

Note 4 ; Taxes as applicable shall be extra. (@ 18%).

Note 5: Certification fee shall be paid two months before the start of the next year if annual payment is being done.

Note 6: In case of certification fee payable by Corporate Licensee, no annual turnover base discount shall be applicable.

7. The charges for Hallmarking payable to Assaying and Hallmarking centre shall be as fixed by BIS from time to time.

Place:
Date:

Signature :
Name:
Designation:
Seal:

APPENDIX B

AGREEMENT BETWEEN JEWELLER AND BUREAU OF INDIAN STANDARDS FOR SALE OF HALLMARKED JEWELLERY/ARTEFACTS

(On Rs. 100.00 non judicial stamp paper)

THE AGREEMENT MADE ON THIS DAY OF MONTH YEAR
....., BETWEEN **BUREAU OF INDIAN STANDARDS**, a body corporate established under the Bureau of Indian Standards Act, 2016 having its Head Office at Manak Bhavan, 9, Bahadur Shah Zafar Marg, New Delhi- 110002 (herein referred to as “Bureau”, which expression shall include its administrators, assigns, agents and or representatives) of the one part.

AND

M/s having its sales outlet located at
..... (herein referred to as the “Jeweller” which expression shall include its heirs, and or assigns)

WHEREAS Bureau has been established by the BIS Act, 2016 for harmonious development of activities of Standardization, Quality Certification and Marking of goods and for matters connected therewith or incidental thereto;

AND WHEREAS under the provisions of BIS Act, 2016 and Rules and Regulations framed thereunder, Bureau is authorized to grant licence to the Jeweller for sale of jewellery/artefacts with Hallmark which conform to the relevant Indian Standards and grant of such licence is subject to complying by the Jeweller with the norms laid down in this regards by Bureau from time to time;

AND WHEREAS the Jeweller has been granted licence by the Bureau under the provisions of the BIS Act, 2016 and Rules and Regulations framed thereunder for selling Hallmarked jewellery/artefacts after getting such jewellery/artefacts Hallmarked from Assaying and Hallmarking Centre (A&H Centre) recognized by the Bureau as per the procedure laid down by the Bureau.

Now the parties hereto agree as under:

DEFINITIONS

1. In this Agreement, unless the context otherwise requires, following definitions shall apply:
 - i) “Hallmarking” means the accurate determination and official recording of the proportionate content of gold or silver metal in articles made from alloys of the gold or silver respectively.
 - ii) “Assaying” means the method of accurate determination of the content of gold or silver in the sample, expressed in parts per thousand.
 - iii) “Licence” means a licence granted under section 15 of the BIS Act, 2016 to the Jeweller for selling of Hallmarked jewellery/artefacts which conform to the Indian Standard.

- iv) “Jeweller” means a business enterprise, licensed from the Bureau to sell hallmarked jewellery/artefacts from its sales outlet mentioned in the licence issued by the Bureau. The Jeweller shall get its Jewellery/artefacts hallmarked from an A&H Centre recognized by the Bureau.
- v) “Assaying and Hallmarking Centre (A&H Centre)” means a business enterprise situated at a stated location for assaying and Hallmarking of jewellery/artefacts supplied to it by Jeweller licensed by the Bureau.
- vi) “Referral Laboratory”- An assaying centre or a testing laboratory, notified by the Bureau, where sample of gold or silver jewellery/artefact is referred only for testing to determine its purity and fineness as may be required by any interested party.

AGREEMENT PERIOD

2. This agreement shall come into force from the date of grant/renewal of licence and shall be valid for a period of three years or till the validity of the licence, whichever is earlier, in accordance with the provisions of BIS Act, 1986 and Rules and Regulations framed thereunder, or under the provisions of this agreement.
3. The Jeweller shall be responsible for applying for renewal of the licence three months prior to the expiry of the validity of licence, on prescribed renewal application form along with prescribed fees.

SCOPE OF LICENCE

4. The licence is valid for sale of Hallmarked gold Jewellery/artefact conforming to IS 1417:2016 or sale of Hallmarked silver jewellery/artefact conforming to IS 2112:2003. The latest amended or their revised versions of both Indian Standards shall be applicable.
5. The licence is valid for the sale of the above items from premises located at, which is mentioned in the licence.
6. The Bureau shall be intimated whenever there is any change of name(s), management or address of the Firm. An endorsement to the licence will be issued by the Bureau with respect to such change(s).

BANK GUARANTEE

7. ~~The Jeweller shall provide a Bank Guarantee towards operation of the Agreement, giving an undertaking to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Bureau either by reason of breach by said Jeweller of any of the terms or conditions contained in this Agreement or by reason of Jeweller’s failure to perform the said Agreement or for the reason to indemnify Bureau and harmless against any third party claims in respect of non conformity of Hallmarked article sold by the jeweller. The Bank Guarantee shall also be given to cover the liability for sale of hallmarked jewellery/artefacts including their purity/fineness and indemnifying BIS against any action by the jeweller. There will also be a condition in the Bank Guarantee to pay an amount to BIS as and when such demand is made by BIS to the Bank in connection with levying penalty on the jeweller due to any discrepancies or malpractices observed by BIS in violation with the terms and conditions of agreement between jeweller and BIS or when any third party claims for compensation and/or damages from BIS for sale by the jeweller of any sub-standard quality of jewellery/artefact with Hallmark. The quantum of Bank Guarantee and applicable locations of retail outlets of the Jeweller under Corporate Licence shall be the same as described in the format given at Annex I.~~
8. The Jeweller can, as alternative to Bank Guarantee, give security deposit of same amount as explained in the above paragraph and also in Annex I, in terms of Fixed Deposit/NSC/NSS or other suitable instrument duly endorsed in favour of the Bureau.

DISPLAYS AT SALES OUTLET

9. The Jeweller shall display the logo of the Bureau on the outside of the sales outlet.
10. The original licence issued by the Bureau for sale of Hallmarked articles shall be displayed prominently in the sales outlet.
11. The Jeweller shall prominently display inside the sales outlet that Hallmarked gold/silver jewellery/artefacts are available there for sale. The following details shall also be prominently displayed on a display board:
 - i) the components of Hallmark and correlation between purity in terms of fineness and corresponding caratage.
 - ii) information for customer that the Hallmark can be checked with a magnifying glass of minimum 10 X magnification available at the outlet, before buying any jewellery/artefact. the contact details of Bureau's offices for lodging complaint.
 - iii) the charges for Hallmarking as may be prescribed by the Bureau.
12. The Jeweller shall also maintain in the sales counter a weighing balance, capable of weighing any of the articles on sale, for use by customer to check the weight of jewellery/artefact.
13. A magnifying glass of minimum 10 X magnification shall be available at the outlet.

PROCESS OF OFFERING JEWELLERY/ARTEFACT FOR HALLMARKING

14. Assaying and Hallmarking shall be got done only from an A&H Centre recognized by the Bureau. The Hallmark shall consist of various components as may be prescribed in the relevant Indian Standards from time to time.
15. The Jeweller shall segregate jewellery/artefacts, prepare individual lots based on types and purity of precious metal content and thereafter prepare a list of the consignment containing lot-wise description and weight of each article. The list shall also be forwarded on-line to the A&H Centre soon as a system for the same is made available by the Bureau. The consignment shall be submitted with the list to A&H Centre for assaying and Hallmarking. The A&H Centre shall issue on-line receipt of the consignment duly verifying the contents.
16. While submitting any gold/silver jewellery/artefact for Hallmarking, the Jeweller shall ensure the following:
 - i) The article manufactured or procured is free from the elements prohibited in IS 1417:2016 as amended by the Bureau or IS 2112: 2003 as amended by the Bureau.
 - ii) Fineness of precious metal content is not marked in any manner before its submission for Hallmarking. No other identification mark/logo or mark like "KDM" is present on the article.
 - iii) Artefacts (medallions) with designs which are likely to resemble currency of any country shall not be submitted for Hallmarking.
 - iv) The Jeweller shall use only the identification mark/logo as given at Annex II of this agreement. The Jeweller shall not use any other identification mark or logo for Hallmarking. The Jeweller shall also furnish the A&H Centre with the same identification mark or logo as submitted to the Bureau for the purpose of Hallmarking on jewellery/artefact.

- v) The Jeweller, shall not on its own, apply any identification mark/logo or any other mark, in any manner on the Hallmarked jewellery/artefact.
- vi) The Jeweller shall pay the Hallmarking charges in advance to the A&H Centre as per the rates fixed by BIS from time to time. Applicable taxes shall also be payable.

RECORDING SALES OF HALLMARKED JEWELLERY/ARTEFACT

- 17. The Jeweller shall maintain a stock register of Hallmarked articles available in the licensed premises. This Register shall be made available to the Bureau on demand.
- 18. The Jeweller shall be fully responsible for the declared fineness of Hallmarked jewellery/artefacts sold by it.
- 19. Appropriate record of sales of each Hallmarked jewellery shall be maintained for at least five years and made available to the Bureau on demand.
- 20. Charges paid to the A&H centre for Hallmarking shall be shown separately in each bill. Every sale shall be recorded on a computerized system by the Jeweller as and when such system is introduced.

RIGHT OF THE BUREAU FOR COLLECTION AND TEST OF HALLMARKED JEWELLERY/ARTEFACT

- 21. The Jeweller shall assist authorized representative of the Bureau to collect sample(s) of Hallmarked gold/silver Jewellery/artefacts as available for sale in the retail outlet. The sample(s) will be collected to verify correctness of the Hallmark affixed with respect to fineness of the precious metal in the Jewellery/artefacts in accordance with the Indian Standard. Sample(s) may also be drawn from a licensed outlet based on customer complaints. The sample shall be drawn by cutting or drilling method.
- 22. A credit note will be issued by the Bureau against the value of sample. The value shall be determined after weighing the sample being taken for testing before it is sealed. The weight shall be multiplied with the rate of precious metal prevalent on that day as maintained by the jeweller in his sales outlet and the sum of money shall be recorded in the market surveillance report jointly signed by the jeweller and Bureau's representative. If the cornet of gold after testing is returned to the Jeweller by the Bureau, a debit note will be issued by the Bureau against the value of precious metal in the cornet. Any outstanding credit note will be adjusted by the Bureau in its book of accounts against future payments to be made by the licensed Jeweller.
- 23. The Bureau shall send the sample to its laboratory or any other referral laboratory notified by it for testing according to the relevant Indian Standard.

COMPLAINT AND COMPENSATION

- 24. The Jeweller shall take responsibility to redress any complaint received on Hallmarked gold/silver jewellery/artefact sold by it with payment of compensation to the buyer at the rate stated below if a Hallmarked jewellery/artefact sold by him is found substandard on testing at a referral laboratory:

Compensation amount (Rs) = 3 X Difference observed in testing of purity X weight of gold or silver in the article X gold/silver rate (MCX spot rate, in Rs) on date of issue of the test report by the Bureau referral laboratory.

25. If the Jeweller does not redress a complaint about sale of Hallmarked jewellery/artefact found substandard on test at a referral laboratory, the buyer may file a petition against the Jeweller under Consumer Protection Act, 1986. The Bureau will help the buyer with necessary documentary evidence as may be required to substantiate the petition.

PENALTIES

26. There may be situations in the sales outlet or actions committed by the Jeweller which are likely to denigrate the sale of Hallmarked jewellery/artefact. Therefore, these have been termed as offences and categorized as follows.

Category I offences (issues likely to affect the sale of Hallmarked articles):

- i) Non-availability of magnifying glass to demonstrate Hallmarking to customer or calibrated balance for weighing of articles for sale;
- ii) Not meeting the display requirements;
- iii) Non-intimation of significant changes in Jeweller's management;
- iv) Shifting of premises without prior information to the Bureau.

Category II offences (issues likely to affect operation of the licence):

- i) Failure to take corrective actions on discrepancies reported during market surveillance within stipulated timeframe;
- ii) Lack of cooperation with the Bureau in conduct of market surveillance or in resolving issues;
- iii) Inadequate system/ record keeping of articles sent for Hallmarking or receipt of hallmarked articles from A&H Centre or sale of Hallmarked articles;
- iv) Hallmarking charges not shown in the bill or amount charged is found higher than actual amount paid to the A&H Centre for Hallmarking of a particular article;
- v) Failure to observe the terms and conditions of agreement.

Category III (unethical practices)

- i) Hallmarking done from non-recognized A&H Centre;
- ii) Counterfeiting of Hallmark on articles;
- iii) Sale of articles with incomplete Hallmark;
- iv) Jeweller found indulging in any other malpractices.

27. The Jeweller shall be required to pay penalty to the Bureau as stated below with respect to categories of offences explained above:

Sl. No.	Deviation	Proposed Penalty
1	Category I offence (s):	First offence – Nil Second offence – Rs. 2 000 Third offence - Rs. 5 000
2.	Category II offence (s):	First offence – Rs. 1 000 Second offence – Rs. 5 000 Third offence - Rs. 10 000
3.	Category III offence (s):	Rs 20 000 and cancellation of the licence.

RENEWAL / EXPIRY OF LICENCE

28. The Jeweller shall apply online for renewal of the licence two months prior to expiry of validity of the licence, along with prescribed fees and fresh agreement on non-judicial stamp paper of Rs 100/-. No other documentation will be required to be submitted, provided there has not been any change in status with respect to management of the Firm or its premises. Renewal of the licence will be done online with issue of endorsement to the licence.

29. The Bureau will issue a reminder to the Jeweller one month before last date of validity of the licence if renewal application and/or agreement with fees have not been received, advising the Jeweller to comply with the requirements of renewal before the last date of licence's validity. Otherwise, the licence shall automatically expire after its last date of validity. The Jeweller in such circumstance shall not be able to sell Hallmarked articles. In the reminder-letter, provision for giving a personal hearing to the Jeweller shall be mentioned. Such Licence can be revived and renewed in case the fees are paid along with a late fee interest @ 2% per month, and within three months of the expiry of the license. Interest shall be calculated on full month basis. Thereafter, licence will not be renewed and shall be allowed to expire.

CANCELLATION OF LICENCE

30. The licence/Corporate Licence granted to the Jeweller by the Bureau may be cancelled in case of non-fulfillment of any of the conditions mentioned in this agreement and also if the Jeweller:

- i) chooses to relinquish the licence;
- ii) has not extended cooperation to representative of the Bureau during market surveillance;
- iii) is found selling jewellery/artefact hallmarked by any Assaying and Hallmarking Centre not recognized by the Bureau;
- iv) has violated any of the terms and conditions of the agreement;
- v) is found engaged in any misuse of Hallmark;
- vi) has refused to compensate the customer in the event of sale of Hallmarked jewellery/artefact of sub-standard purity.

31. The Bureau may also cancel the licence with prior notice to Jeweller either in case of consecutive failures of two samples drawn from the Jeweller's stock of Hallmarked jewellery/artefacts during market surveillance and their testing at Bureau's laboratory or a referral laboratory or if offence(s) of category III are observed.

32. The Corporate License shall be cancelled in case of any Category III offence involving unethical practices is noticed in any of the sales outlets covered in such licence.

33. A Jeweller whose licence/corporate licence is cancelled due to any one or more of the reasons explained under para 34 (iii) - (vi) above shall not be granted with a fresh licence before completion of three years from the last date of such cancellation.

LEGAL JURISDICTION

34. If any dispute arises between parties to this Agreement on any of the clauses of this Agreement or respective rights/obligations/liabilities of the parties to this Agreement, competent courts at alone shall have the jurisdiction to entertain, try and resolve such claims/rights/disputes.

ARBITRATION

35. In case of any dispute arising out of this Agreement, the matter shall be referred to sole arbitrator appointed by the Director General of the Bureau, whose decision will be final and binding on both parties. The provisions of the Arbitration & Conciliation Act, 1996 shall be applicable.

IN WITNESS WHERE OF THE PARTIES HERETO AFFIX THEIR SIGNATURE:

In the presence of :

On behalf of the Jewellers

On behalf of the Bureau

Witnesses:

- 1.
- 2.

Signature:
Name:
For & on behalf of the Jeweller:
Date:
Seal:

Signature:
Name:
For & on behalf of the Bureau:
Date:
Seal:

ANNEX II

IDENTIFICATION MARK/LOGO OF THE JEWELLER

The identification mark/logo as given below is owned by us. We have given this mark/logo for its application as a component of Hallmark on our Jewellery/artefacts by M/s
....., an Assaying and Hallmarking Centre recognized by the Bureau.
We shall be responsible for display of the mark/logo on our jewellery/artefacts.

Signature:

Name:

For & on behalf of the Jeweller:

Date:

Seal:

SR NO	BRANCH OFFICE	OFFICIAL CONTRACT NO	ADDRESS	OFFICE MAIL
CENTRAL REGION				
1	Bhopal Branch Office	0755-2443449, 2423452, 2423454	Bureau Of Indian Standards Commercial cum Office Complex Manakalya Opp. Dushera Maidan, E-5 Area Colony Bittan Market, Bhopal 462 016	bpbo@bis.gov.in
2	Ghaziabad Branch Office	0120-2861996, 2861498	Bureau Of Indian Standards Commercial cum Office Complex Manakalya Opp. Dushera Maidan, E-5 Area Colony Bittan Market, Bhopal 462 016	E-mail :gzbo@bis.gov.in
3	Faridabad Branch Office	0129-2292175, 2292179	Bureau Of Indian Standards SCO 21 Sector 12 Faridabad 121007	E-mail : frbo@bis.gov.in
4	Jaipur Branch Office	0141-2223282, 2223283,2223284	Bureau Of Indian Standards Prithavi Raj Road Opp-Bharat Overseas Bank Limited C-Scheme Jaipur 302 001	E-mail : jpbo@bis.gov.in
5	Central Region Office-Dillhi	Tel : 011-23230131,23237617,	Manak Bhavan 9 Bahadur Shah Zafar Marg, New Delhi 110 002	E-mail :cro@bis.gov.in
NORTHERN REGION				
6	Lucknow Branch Office	Tel :0522-2306664	Bureau of Indian Standards Lucknow Branch Office 4th Floor, B-2 Block PICUP BHAWAN Gomti Nagar Lucknow - 226 010	Email : lkbo@bis.gov.in

7 Himachal Pradesh Branch Office	01792-235437 to 235439 (Ph)	BUREAU OF INDIAN STANDARDS H. No. 15, Sector - 3, Parwanoo - 173 220 Distt: Solan (H.P.)	E-mail : nlbo@bis.gov.in
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13 Guwahati Branch Office	0361-2224670	Bureau of Indian Standards 2nd Floor, West End Block HOUSEFED Building Complex Last Gate, Dispur Guwahati 781 006	E-mail : ghbo@bis.gov.in
14 Eastern Region Office-Kolkata	Tel : 033-23208662, 23208499, 23208561, 23208626, 23202910	Bureau of Indian Standards 1/14 CIT Scheme VII M, V.I.P. Road, Kankurgachi,	Email : ero@bis.gov.in

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25	Pune Branch Office	Tel: 020-2427 4803, 2427 4806	Bureau of Indian Standards 657-660, MIDC Building, Market Yard Gultekdi Pune 411 037	E-mail : pnbo@bis.gov.in
26	Rajkot Branch Office	Tel: 0281-2563981, 2563982, 2563984, 2563978	BUREAU OF INDIAN STANDARDS F P No. 364/P, Ward no. 13, Opposite Crystal Mall, Next to Bharat Petrol Pump, Kalawad Road, Rajkot- 360005	Email : rjbo@bis.gov.in
27	Nagpur Branch Office	0712-2565171, 2554268	Bureau of Indian Standards Nagpur Branch Office 2nd Floor, NIT Building Gokulpat Market, Nagpur 440010	E-mail : ngbo@bis.gov.in
28	Western Region Office-Mumbai	Tel : 022-28329295, 28327891, 28327892	Bureau of Indian Standards Manakalaya, E9, Behind Marol Telephone Exchange, Andheri (East), Mumbai 400 093.	Email :-wro@bis.gov.in